

**To:** All subscribers  
**From:** Simon Kettlewell  
**Date:** 28 March 2024

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## **UPDATE TO THE HAT ATOL ASSIGNMENTS METHODOLOGY**

The HAT ATOL Assignments methodology has been updated as part of our periodic update cycle.

The update is minor as there have been no changes to the CAA's requirements for ATOL Assignments, as set out in Appendix A of Official Record Series 3.

The methodology has been updated to ensure references are to the most up to date version of ORS3, including in the Engagement letter.

Further to feedback from regulatory reviews and questions from users, the liability cap calculator has been clarified and the Passenger numbers work programme now clearly requires confirmation of payment to the CAA of the passenger ATOL Protection Contribution (APC).

There are a few other very minor amendments and re-formatting of the Acceptance of engagement and assignment control checklists.

The updated methodology is renamed **ATOL Assignments – March 2024**.

All amended documents are annotated as "03/24" in the footer.

Users should download the Methodology **IN FULL** from the Members' Area of our [website](#).

We are always pleased to receive feedback on our Methodologies; if you have any comments, please email [simon@hatgroup.co.uk](mailto:simon@hatgroup.co.uk)